



## **NASPGHAN Councilor Position Description**

### **CANADIAN COUNCILOR\***

#### **General Description**

The Canadian Councilor serves as an elected member of the North American Society for Pediatric Gastroenterology, Hepatology and Nutrition (NASPGHAN) and is a member of the Council. The Canadian Councilor represents the interests, perspectives, and needs of Canadian members within a North American professional society representing the U.S., Canada and Mexico. Upon election, they serve a three-year term.

The Canadian Councilor works closely with the Officers, Executive Director, and Council members to support the governance of the Society and advance NASPGHAN's mission.

#### **Qualifications and Competencies**

Ideally, the Canadian Councilor will possess the following competencies and attributes:

- Demonstrate a strong understanding of the Canadian pediatric gastroenterology, hepatology, and nutrition landscape.
- Represent and advocate for Canadian members within a North American professional society while maintaining a fiduciary responsibility to what is best for NASPGHAN.
- Possess strong presentation and public speaking skills to represent NASPGHAN to diverse stakeholders.
- Demonstrate knowledge of the operation of multiple pediatric GI practice settings.
- Collaborate effectively with NASPGHAN leadership, Council members, and external partners.
- Effectively manage and engage with diverse stakeholders.
- Possess excellent communication skills (both written and oral).
- Support the Council in maintaining financial stewardship of the Society.

#### **Additional Responsibilities**

- Review financial reports, budgets, and audit summaries as a member of Council.

- Provide input on financial priorities and resource allocation decisions.
- Serve as liaison between NASPGHAN and the Canadian Association of Gastroenterology (CAG).
- Coordinate and organize the annual NASPGHAN-CAG joint symposium, including topic selections, speaker invitations, and group dinner organization.
- Assist with organization and running social activity/get-together for Canadian members at the annual NASPGHAN conference.
- Participate in Council meetings and support completion of Council business.
- Support organizational operation through engagement with committees as a Council Liaison.
- Assist with the coordination and execution of assigned Council initiatives and activities.

**NASPGHAN Foundation:** As a member of the Council, the Canadian Councilor is expected to:

- Financially support the NASPGHAN Foundation.
- Support and advocate for the mission and initiatives of the NASPGHAN Foundation.
- Support and promote Foundation initiatives that advance research, education, and professional development in pediatric gastroenterology, hepatology, and nutrition.
- Support the Foundation financially and identify potential supporters of NASPGHAN leveraging one's network.

**Duties of a Councilor:**

- Participate in monthly virtual NASPGHAN Council meetings.
- Represent and advocate for the needs of Canadian NASPGHAN members.
- Identify opportunities to enhance Canadian member value (collaboration, education, professional development).
- Promote member engagement, participation, and retention.
- Serve as an active Council member, attending meetings and contributing to strategic discussions.
- Be knowledgeable of and uphold NASPGHAN'S mission, bylaws, and governance standards.
- Contribute to discussions and decisions on Society and Council initiatives.

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- Participate in the full review journey of Society papers, from initial concept proposals through formal Council review of completed manuscripts, helping determine whether revisions are needed to ensure each paper appropriately represents the Society.